ARMSTRONG BOARD OF DIRECTORS' MEETING
JULY 7, 2026
BOARD OF DIRECTORS

Jerry Hawthorne-President
CELL: 254-947-5140

Bill Wheeler-V. President **– Sec'y-Treas.**
HM: 254- 493-8637 CELL:
Jimmy Callahan **Tom Vitek**
CELL: 254-541-0206 CELL: 254-346-9545

Doug Severson
CELL:

EMPLOYEES

Billy J. Smith – Manager **Paula Weir – Office Secretary**
Cell: 254-721-6505 Cell: 254-760-1997

Glenda Liles – Office Clerk
Cell: 254-657-2272

Board Attendance

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Jerry Hawthorne	+	+	+	+	+	+	+					
Bill Wheeler	+	+	+	+	+	+	+					
Tom Vitek	+	+	+	+	+	+	+					
Jimmy Callahan	x	+	+	+	+	+	+					
Doug Severson							+					
Robert Gaines - CPA	+	x	x	+	+	+	x	-				

(+) present (x) absent (-) excused

1. Open Discussion with Members and Guests: Ginger Tolbert with KPA
   Ginger gave the board a report on the meter counts and letting them know which pump station would need upgrades. Ginger will figure out the cost to do this and get back to the board. Billy will check with James Smith our TRWA Rep. is there a permit for us to justify our rates or rate increases. Jerry - I think, Ginger, why don't you contact the special attorney who specializes in this and just see what the guidelines that we as a water company need to abide by here as far as what we're talking about. Jimmy – And I think Mr. Gaines, if he was here, would probably have some comments. Well, I think Ginger needs to get that information, and maybe we can get that before the next board meeting, and then maybe Robert will be here, then we can incorporate what his thoughts are and what he knows versus what Ginger has given us, and then we can kind of go forward to and try to make a new tariff or a new policy. Billy asked about the TRWA Lawyer? Ginger stated I'm of the opinion, seeking guidance from whomever. Billy stated he will call TRWA. Ginger - Because you're really asking two things One, can you add something to your tariff that addresses it, and then are you wanting to inquire about if you want to increase the cost of a new

customer meter, are there. Is there a formula or a limitation for such? Billy stated that there's a formula for that, and Robert Gaines has it. Jerry - I mean, I think we need to go up, but I want to be legal in what we do. Tom - From a time perspective, what kind of time are we talking about? Ginger - I think it's probably October-Ish by the time we're completely finished. Jerry - Do we need to pay up front for the study? Ginger - No, I probably didn't say it on there, but no, our typical is we bill monthly on percent complete, up to $29,000.00. Motion was made by Tom Vitek and seconded by Bill Wheeler to approve KPA to do an engineering study on 436 and Black Coach. All in Favor – Yes
And then Ginger will double check that attorney course, and Billy will double check with TRWA. Ginger state she will get with Billy on a date for the site visits and will get them photographed and documented and if everything works out, I may bring a little bit of our survey equipment out and pop corners on some of the structures and fences, just so we have it nailed down.

2. Discussion and approval of minutes of last meeting: Motion was made by Tom Vitek and seconded by Bill Wheeler to approve the minutes of the June 2, 2026, meeting.
All in favor - Yes

3. New Customers & Transfers:

New Customers: None

Transfers:	Joseph DeWolf	to	John Neusch
	BW Homes	to	Peter Pappas
	Chad Hall	to	Ethan Higson
	Amy Renegar	to	Michelle Dalsing

4. Billy – wanted to know if we are going to charge Gus Oliver for any of the upgrade to the water system. Mr. Oliver is wanting 27 meters and it's going to cost him $182,000 to do this. Tom Vitek stated to let Gus Oliver know the cost of the development with possibly upgrade cost. We are looking at a wrap meter and a ultrasonic flowmeter. TRWA has one they will loan us, but it would be better if we had our own. Billy will get prices for a flowmeter and a leak detector by the August board meeting. Billy presented the board prices for a Dodge truck in the amount of $73,728.41 and the Ford Truck in the amount of $71,412.80 and $8,500 for the bed. The board decided to hold off on purchasing a truck for now.

5. Office Manager's Report – No Report

6. Cen-Tex Report – No Report

7. Secretary-Treasurer's Report – No Report

8. Approval of Bills: Motion was made by Doug Severson and seconded by Bill Wheeler to approve bills. All in favor - yes

9. OLD BUSINESS:

A. Discussion and possible action – Meter cost increase.

Tabled till August meeting.

B. Discussion and possible action – Water rate increase
Tabled till August meeting.

10: NEW BUSINESS –

A. Discussion and possible action – Appoint, by majority vote of the Board, a new Secretary Treasurer from among the sitting Directors to fill the vacancy.
Motion was made by Jimmy Callahan and seconded by Bill Wheeler to appoint Tom Vitek as the new Secretary Treasurer for Armstrong Water. All in favor – Yes

B. Discussion and possible action – Review, correct as necessary, and approve/adopt the February 2026 and April 2026 meeting minutes, to be attested by the newly appointed Secretary Treasurer as custodian of the corporate records. Motion was made by Jimmy Callahan and seconded by Bill Wheeler to approve Tom Vitek signing the February 2026 and the April 2026 meeting minutes. All in favor – yes

C. Discussion and possible action – Place the newly appointed Secretary-Treasurer under the required fidelity bond. Motion was made by Jimmy Callahan and seconded by Bill Wheeler to approve the Fidelity bond for Tom Vitek. All in favor - Yes

D. Discussion and possible action – Update authorized check-signing and banking signatory authority to reflect the new Secretary-Treasurer. Motion was made by Jimmy Callahan and seconded by Bill Wheeler to add Tom Vitek to all of Armstrong WSC signature cards bank accounts. All in favor - yes

Adjourn 8:30p.m.

Respectfully submitted,

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Tom Vitek, Sec'y/Treasurer